



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 30, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

35 June 30, 2015

Patrick Ozawa
PATRICK OZAWA
ACTING EXECUTIVE OFFICER

DEPARTMENT OF ANIMAL CARE AND CONTROL SPACE MASTER PLAN ARCHITECTURAL PROGRAMMING APPROVE APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (3 VOTES)

SUBJECT

Approval of the recommended action will allocate funding for the Department of Public Works to complete the architectural programming for the Department of Animal Care and Control Space Master Plan.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended action is exempt from the California Environmental Quality Act for the reasons stated in this letter and the record of the project.
2. Approve an Appropriation Adjustment to transfer \$500,000 from Provisional Financing Uses to the Project Facility Development Fund to fully fund the architectural programming for the Department of Animal Care and Control Space Master Plan.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allocate funding for the Department of Public Works to complete the architectural programming for the Department of Animal Care and Control Space Master Plan.

On January 6, 2015, the Board requested the Chief Executive Office, in consultation with Animal Care and Control and Public Works, to report on a Space Master Plan that would identify strategic

locations for animal care centers to improve service and accessibility for customers and officers; develop design standards and guidelines for animal care centers to provide a safe environment that protects the health, safety and welfare of the animals; develop a plan for short-term solutions to repair current unmet needs at the facilities, as well as recommendations for replacement of County of Los Angeles animal care facilities; and determine the costs for implementation of the proposed short-term and long-term plans.

As outlined in the Chief Executive Office's March 23, 2015, report to the Board on the Animal Care and Control Space Master Plan effort, Animal Care and Control has identified the following priorities for replacement or renovation of animal care facilities:

- Replacement of the Downey Animal Care Center with three new full service animal care centers.
- Replacement of the Baldwin Park Animal Care Center with two new full service animal care centers.
- Development of a new administration headquarters with a communications center for Animal Care and Control, preferably as part of one of the new animal care service centers.
- Renovation of the existing Lancaster and Carson/Gardena Animal Care Centers to replace aging and inefficient buildings.
- Development of a new smaller animal care center to serve the Altadena/La Crescenta area and surrounding contract cities.

As part of the Space Master Plan effort for the priorities outlined above, Public Works will utilize IBI Group, one of its Board-approved as-needed consultants, to provide the following architectural programming services:

- Development of a facility program for a proposed generic indoor animal care center and an outdoor animal care center, including conceptual plans and cost estimates for the new and replacement animal care centers.
- Development of a facility program for the proposed new administration headquarters and communications center, including conceptual plans and cost estimates.
- Development of facility programs for the proposed Lancaster and Carson/Gardena Animal Care Center renovations, including conceptual plans and cost estimates.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The recommended action supports the Strategic Plan by investing in master planning efforts for public infrastructure improvements that will enhance the quality and delivery of animal care and control services.

FISCAL IMPACT/FINANCING

The total cost for the architectural programming is currently estimated at \$500,000, including \$325,000 for consultant services, \$80,000 for project management, and \$95,000 for contingency.

Approval of the enclosed Appropriation Adjustment will transfer \$500,000 from Provisional Financing Uses to the Project and Facility Development Fund to fully fund the architectural programming. Sufficient funds are available in Provisional Financing Uses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

None.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15262 of the CEQA Guidelines relating to planning and feasibility studies for possible future actions which the Board has not adopted, approved or funded, and also pursuant to Section 15306 relating to information gathering including basic data collection and resource evaluation activities which do not result in a serious disturbance to an environmental resource. This architectural programming will not involve any direct or indirect impacts on the physical environment.

By approving these studies for future proposed projects the County does not commit to or otherwise endorse, authorize or approve any specific project. Any future recommendations on any proposed development remain subject to the Board's sole discretion to disapprove or modify a proposed project and to consider feasible mitigation measures and alternatives which would accompany CEQA review. Authorization of any future project activities would occur only following compliance with CEQA and other applicable environmental documentation requirements.

CONTRACTING PROCESS

Public Works will utilize IBI Group, one of its Board-approved as-needed consultants, to provide the architectural programming services. IBI Group has previous experience in working with the County and other agencies to renovate existing and develop new animal care centers. Also, the IBI Group team includes the Animal Arts Group, a consultant who specializes in animal care services and facilities.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will have no impact on current County services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Project Management Division I.

The Honorable Board of Supervisors

6/30/2015

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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:DPH:mae

Enclosures

c: Department of Animal Care and Control
Auditor-Controller
Chief Executive Office (Facilities and Asset
Management Division)
County Counsel
Executive Office

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
NO. 060

June 30 2015

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2014-15

3 - VOTES

SOURCESUSES

PROVISIONAL FINANCING USES - VARIOUS
A01-CB-2000-13749-13760
Services and Supplies
DECREASE APPROPRIATION

\$ 500,000

PROJECT & FACILITY DEVELOPMENT
A01-CF-2000-10190
Services and Supplies
INCREASE APPROPRIATION

\$500,000

SOURCES TOTAL: \$ 500,000

USES TOTAL: \$ 500,000

JUSTIFICATION

Reflects the transfer of \$500,000 from Provisional Financing Uses to the Project & Facility Development Fund to fully fund architectural programming for the Department of Animal Care and Control Master Plan.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Chia-Ann Yen
AUTHORIZED SIGNATURE Chia-Ann Yen, Manager, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

35

JUN 30 2015

Patrick O'Quinn
PATRICK O'QUINN
ACTING EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 216

[Signature]
June 12 20 15

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

[Signature]
June 15 20 15

3 - VOTES

Reflects the transfer of \$500,000 from Provisional Financing Uses to the Project & Facility Development Fund to fully fund architectural programming for the Department of Animal Care and Control Master Plan.